

MOUNT VERNON FARMERS MARKET

— EST 1987 —

VOLUNTEER JOB DESCRIPTIONS

1. MARKET INFO BOOTH VOLUNTEER

- Two shifts to choose from: **8:30am - 12pm** and **12pm - 2:30pm**.
- Provide outstanding customer service to shoppers by answering questions, selling merchandise, raffle tickets and Friends of the Market memberships and providing support to the Market Manager.
- At close of market, secure all membership, merchandise and raffle monies and receipts and give to manager.

2. SET UP VOLUNTEER

- **6:30am - 8:30am**
- Help Market Manager set up the market as directed by Market Manager.
- Set up Info, Community, Kid's and Music tents, table and chairs.
- Set out market signs downtown.

3. COOKING DEMO VOLUNTEER

- **9pm - 2pm**
- Help support the chef conducting the cooking demo.
- Could include: getting supplies from the shed, setting up table, washing produce in a commercial kitchen.

4. RAFFLE VOLUNTEER

- **9am - 12:30pm**
- Walk through the market accepting basket donations from vendors.
- Sell \$1.00 raffle tickets for the Market Basket.
- Manager will announce Market Basket winner about 12 noon.
- Call the winner and coordinate receipt of the basket to the winner.

5. SURVEY TAKER

- **10pm - 1pm**
- Customer surveys, dot surveys, and/or customer counts as directed by Market Manager.

6. TAKE DOWN VOLUNTEER

- **1:45pm - 3:30pm**
- Help Market Manager take down the market as directed by Market Manager.
- Take down the Info, Community, Kid's and Music tents, tables and chairs.
- Collect market signs at each end of the plaza and downtown.

SIGN-UP VIA EMAIL

Just email us your name, email address, phone number, the jobs you are interested in and your availability (time and dates). Send the info to MountVernonFarmersMarket@hotmail.com and LizRisser@gmail.com